



**ABERDEEN SCHOOL DISTRICT**

**POLICIES AND REGULATIONS**

**NEPN Code: KDA-R**

## Public Information/School Communications Program

### Parent Portal Guidelines

Aberdeen School District has implemented the Parent Portal as a means to further promote educational excellence and to enhance communication with parents/guardians. The portal allows parents/guardians to view their own child's selected school information from any computer that has Internet access. Parents/guardians using the Parent Portal are expected to act in a responsible, ethical and legal manner. The Parent Portal is available to every parent or guardian of a student enrolled in Aberdeen School District. Parents/guardians are required to adhere to the following guidelines.

1. Parents/guardians will not share their passwords with anyone, including their own children.
2. Parents/guardians will not attempt to harm or destroy data of their own children, another user, school or district network, or the internet.
3. Parents/guardians will not use the Parent Portal for any illegal activity, including violation of data privacy laws. Anyone found to be violating laws will be subject to civil and/or criminal prosecution.
4. Parents/guardians will not access data or any account owned by another parent/guardian.
5. Parents/guardians who identify a security problem with the Parent Portal must notify the District Technology Office immediately at (605) 725-7133.
6. Parents/guardians who are identified as a security risk to the Parent Portal or any other Aberdeen School District computers or network, will be denied access to the Parent Portal.
7. Any parent who, by court order, has been deprived of visitation rights or of access to school records, shall not be permitted computer access to the school records.

User guidelines and system requirements are enclosed. Please review them before signing and returning the Acceptable Use Policy Form.

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**COMPLETE AND RETURN THIS FORM TO:**  
**JANET SIMON**  
**1224 S. THIRD STREET**  
**ABERDEEN, SD 57401**



Names of your children attending Aberdeen School District

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I have read the Parent Portal Acceptable Use Policy and Guidelines and I agree to abide by and support these rules. I understand that if I violate any terms of this Acceptable Use Policy, I may lose the privilege to use the Parent Portal, and may be liable for civil and/or criminal consequences.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Spouse Signature

\_\_\_\_\_  
Parent/Guardian Print Name

\_\_\_\_\_  
Spouse Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**APPROVED:** December 13, 2004

**REVIEWED:** November 9, 2009

**REVIEWED:** May 11, 2015