

	<b>ABERDEEN SCHOOL DISTRICT</b>	<b>NEPN Code: JDA-R, E</b>
	<b>POLICIES AND REGULATIONS</b>	

## Public Information/School Communications Program

### Student Portal Guidelines

Aberdeen School District has implemented the Student Portal as a means to further promote educational excellence and to enhance communication with Students. The portal allows students to view their selected school information from any computer that has Internet access. Students using the Student Portal are expected to act in a responsible, ethical and legal manner. The Student Portal is available to every student enrolled in Aberdeen School District. Students are required to adhere to the following guidelines.

1. Students will not share their passwords with anyone.
2. Students will not attempt to change or destroy any data on the school network.
3. Students will not use the Student Portal for any illegal activity, including violation of data privacy laws. Anyone found to be violating laws will be subject to civil and/or criminal prosecution.
4. Students will not access data or any account owned by another Student/guardian.
5. Students who identify a security problem with the Student Portal must notify the District Technology Office immediately without demonstrating the problem to anyone else.
6. Students who are identified as a security risk to the Student Portal or any other Aberdeen School District computers or network, will be denied access to the Student Portal.

Please sign and complete the Acceptable Use Policy Form.

**COMPLETE AND RETURN THIS FORM TO:  
STUDENT DATA SPECIALIST  
1224 S. THIRD STREET  
ABERDEEN, SD 57401**



#### Acceptable Use Policy Form

**I have read the Student Portal Acceptable Use Policy and Guidelines and I agree to abide by and support these rules. I understand that if I violate any terms of this Acceptable Use Policy, I may lose the privilege to use the Student Portal, and may be liable for civil and/or criminal consequences.**

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Student Print Name**

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Parent Print Name**

\_\_\_\_\_  
**School Name**

\_\_\_\_\_  
**Date**

**For District Use Only:  
Student Password Assigned:**

APPROVED: January 28, 2008  
REVIEWED: September 9, 2013  
REVISED: March 29, 2016