

	ABERDEEN SCHOOL DISTRICT	NEPN Code: IKFA-E
	POLICIES AND REGULATIONS	

EARLY GRADUATION REQUEST FORM

Dear Parent/Guardian:

Your son/daughter has voiced interest in early graduation from Central High School. Approval by parent/guardian is essential for early graduation, and conferences with your child's assigned School Counselor and an Assistant Principal must happen in order for any early graduation request to be approved by the Superintendent of the Aberdeen School District.

The Administration and School Counselors at Central High School want to make sure all students are aware of the options, possibilities, and possible struggles regarding early graduation, such as:

- All of the public universities and technical schools in South Dakota offer Dual Credit courses to **eligible** juniors and seniors. These are college courses that high school juniors and seniors can take at a reduced fee.
 - If a student is eligible to take Dual Credit courses, early graduation would prevent the student from taking advantage of the discounted tuition
- Central High School offers many Career and Technical Education (CTE) courses by which high school students can develop a marketable skill
- Central High School offers Internship opportunities for students to explore a career field of interest and learn first-hand what that career is all about. This can help students in making future career decisions
- It looks good on post-secondary and scholarship applications when a student fulfills eight (8) semesters of high school enrollment
 - Especially when some applications specifically ask student's to provide second semester schedules with the application
- Early graduates forfeit the right and privileges accorded to the full time Central High School student, such as participation in athletics, clubs, debate, theater, music, prom, etc.

If you feel it would be to the advantage of your son/daughter to graduate from Central High School at the end of seven (7) semesters, as long as the minimum graduation requirements are fulfilled, please complete the following application.

Completed applications can be turned in to Student Services along with two (2) possible dates and times to hold the conference meetings.

Student's Name: _____

Option 1 Date & Time: _____

Option 2 Date & Time: _____

Parent/Guardian Name and Phone Number: _____

Best Time to Call: Morning and/or Afternoon

Student Services Administrative Assistant will call parent to verify the official scheduled conference date and time.

To the Administration of Aberdeen Central High School:

Regarding the early graduation of _____, we, the parent(s)/guardian(s) of the student named above, have discussed the pros and cons of early graduation from Central High School. We understand that the Aberdeen School Board and Central High School believe that there are more benefits for the student who remains in school for four years than could be achieved by graduating early. Notwithstanding these reasons, we request that our student named above, be allowed to graduate early upon completion of all requirements.

Parent/Guardian Signature _____ Date _____

I, _____, hereby request the privilege of graduating from Central High School after seven semesters of attendance. I assume full responsibility for meeting all the requirements and deadlines. My parent(s)/guardian(s) approve my plan and support this decision.

Student Signature _____ Date _____

POST HIGH SCHOOL PLANS FOR: _____

Post High School Career Goals:

How will Early Graduation help to meet this goal?

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

School Counselor Signature _____ Date _____

NOTE: THIS DOCUMENT WILL BE PLACED IN THE STUDENT'S PERMANENT FILE.

Central High School Early Graduation Conference Form

Senior Conference with assigned School Counselor

	Credit and Test Score Check
	Completed Senior Conference - Discussed and documented reasons student wants Early Graduation and future plans
	Class schedule is set up so that all classes required for Early Grad are in the first semester
	Student's transcript is attached

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

School Counselor Signature _____ Date _____

Early Grad Conference with Assistant Principal, School Counselor, Parent(s)/Guardian(s) and Student

	Early Graduation Approved
	Early Graduation Denied Reason: *Student and Parent(s)/Guardian(s) may appeal this decision to the Superintendent.*

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

School Counselor Signature _____ Date _____

Assistant Principal Signature _____ Date _____

NOTE: Any changes in this plan must be approved by the Principal. Changes made without this consent may result in the Early Graduation Request being denied or voided.

Final approval from the Superintendent of Aberdeen School District.

	Early Graduation Approved
	Early Graduation Denied Reason:

Superintendent Signature _____ Date _____

ADOPTED: June 10, 1997

REVISED: November 27, 2006

REVISED: March 8, 2010

REVIEWED: November 24, 2014

REVISED: May 29, 2018