

	ABERDEEN SCHOOL DISTRICT	NEPN Code: EBCE-R
	POLICIES AND REGULATIONS	

SUPPORT SERVICES

REGULATIONS: SCHOOL CLOSINGS AND CANCELLATIONS

In making the decision to close schools, the Superintendent or designee will consider many factors relating to the safety and health of children. Conditions which would prompt consideration to close schools could be:

1. Inclement weather conditions, both existing and predicted.
2. Actual occurrence or imminent possibility of any emergency condition which would make the operation of schools difficult or dangerous.
3. Inability of teaching personnel to report for duty, which might result in inadequate supervision of students.

Students, parents and staff will be informed early in each school year of the procedures which will be used to notify them in case of emergency closings.

When inclement weather hits the area or is forecast, the Superintendent or designee will begin the decision making process. Contacts will be made with the National Weather Service, city and county road crews, and the District's Operational Services Department. The District's bus contractor will be consulted as to the company's capability to staff its buses and navigate the routes.

When an emergency confronts the schools, notification of the closing of schools, starting late, dismissing early or restricted bussing will be made over local radio stations, the four (4) major television networks, the District's Parent Notification system, school district app, and the school district web page, www.aberdeen.k12.sd.us.

Parents' decisions as to the weather conditions will be honored at all times. If a parent decides that weather conditions are such that his/her child shall not go to school or is to be excused during the school day, a note to the Principal or a phone call will excuse the student for the time missed, although the student will still be marked absent.

Parents and teachers are requested not to call the schools for general information because calling the offices ties up the telephone lines that may be needed for emergency communications.

STAFF RESPONSIBILITIES IF THERE IS A SCHOOL CLOSING:

All employees are responsible for listening to appropriate announcements on days of inclement weather.

Teachers, Educational Assistants, Food Service Workers, and Administrative Assistants (all employees who work less than 12 months, except Administrators)

If school is not held because of inclement weather, these employees will not be expected to report for duty. If the start of school is delayed or there is early dismissal due to inclement weather or other unforeseeable circumstances, employees should report for duty or remain on duty for normal school hours unless otherwise notified by announcement from the Superintendent.

All Administrators, ASG, FAAS Hourly, and 12-month Administrative Assistants

If school is not held because of inclement weather, Administrators, ASG, FAAS Hourly, and Administrative Assistants are expected to report to work unless directed otherwise by the Superintendent or his/her designee.

Custodians and Maintenance

Employees of the custodial and maintenance department are required to report to work as soon as they are safely able to do so or as directed by their supervisor. Negotiated contract language (inclement weather section) will be followed regarding time lost and hourly pay.

School Activities

It is the practice of the district that when school is dismissed early or cancelled due to inclement weather, activities are cancelled or postponed. This is usually done for student/staff safety because of transportation during the winter season.

FORMERLY: 6114

ADOPTED: No date given

REVISED: September 11, 2000

REVISED: November 29, 2005

REVISED: February 15, 2010

REVISED: NOVEMBER 24, 2014

REVISED: JULY 27, 2015