	ABERDEEN SCHOOL DISTRICT	NEPN Code: AH-E (1)
	POLICIES AND REGULATIONS	

CONFLICT OF INTEREST DISCLOSURE

Date: _____

Name of the School Official submitting the conflict of interest disclosure:

The disclosure is for the purpose of notifying the School Board of
 _____ an interest in a contract

_____ a direct benefit from a contract: Identify the following:

- (1) all parties to the contract

- (2) the person's role in the contract

- (3) the purpose(s)/objective(s) of the contract


- (4) the consideration or benefit conferred or agreed to be conferred upon each party

- (5) the length of time of the contract

- (6) any other relevant information

If the disclosure relates to the School Official deriving a direct benefit from a contract, explain how the terms of the contract are fair, reasonable, and not contrary to the public interest such that authorization should be granted by the school board.

Signature of School Official: _____

	ABERDEEN SCHOOL DISTRICT	NEPN Code: AH-E (2)
	POLICIES AND REGULATIONS	

SCHOOL BOARD ACTION ON CONFLICT OF INTEREST DISCLOSURE OF A DIRECT BENEFIT

Conflict of interest disclosure of a direct benefit, dated _____,
was received from _____.

The disclosure was considered by the Aberdeen School District School Board during a meeting
held on _____.

_____ The request for authorization was denied because the terms of the contract were determined to not be fair and reasonable, and/or were contrary to the public interest.

_____ The direct benefit from the contract was authorized because the terms of the contract are fair and reasonable, and not contrary to the public interest.

_____ The direct benefit was authorized because the terms of the contract are fair and reasonable, and not contrary to the public interest such that a waiver should be granted, subject to the following conditions:

Signature of School Board President: _____

Printed Name: _____

Date: _____

Upon School Board approval of the official minutes of the meeting when the School Board acted upon the above conflict of interest disclosure, a copy of the official minutes will be emailed to the Auditor General and mailed to the Attorney General.