

The regular meeting of the Aberdeen School Board was held Monday, July 14, 2014, at the Hub Area Technical School.

Vice-President Olson called the meeting to order at 6:00 PM with the following members present: Mr. Brian Sharp, Mr. Todd Kolden, Mr. Brad Olson, and Mr. Duane Alm. Mr. Bob Nikolas and Mr. Scott Wirth were absent.

Call to Order

Kerry Konda, Central High School Debate Teacher and Jacob Womack, CHS Student reported on the National Speech and Debate Tournament in Overland, Kansas.

Good News

Duane Alm gave an ASBSD update. Brad Olson thanked Bob Nikolas, personally and professionally, for being a school board member. Brad Olson welcomed Dr. Becky Guffin and Mrs. Colleen Murley to their new positions.

Board Remarks

14-228

It was moved by Brian Sharp and seconded by Todd Kolden to approve the minutes of the June 6, 9, and 23, 2014 meetings. All voted "Aye."

Approval of Minutes

The regular meeting was recessed at 6:21 PM.

Recess

Superintendent Guffin called the Annual Meeting to order at 6:25 PM with the following Board Members present: Mr. Brian Sharp, Mr. Todd Kolden, Mr. Brad Olson, Mr. Duane Alm and Mr. Kevin Burckhard. Mr. Scott Wirth was absent.

Call to Order Annual Meeting

The oath of office was administered by Mr. Tom Janish, Finance Director, to elected Board member Kevin Burckhard and re-elected Board member Brian Sharp.

Oath of Office

15-001

With Finance Director Tom Janish presiding, nominations for President were entertained. Duane Alm nominated Brad Olson for President. It was moved by Todd Kolden that nominations for President cease and cast a unanimous ballot for Brad Olson as President. All voted "Aye."

Nomination and Election for President

15-002

With President Brad Olson presiding, nominations for Vice-President were entertained. Brian Sharp nominated Scott Wirth for Vice-President. It was moved by Duane Alm that nominations for Vice-President cease and cast a unanimous ballot for Scott Wirth as Vice-President. All voted "Aye."

Nomination and Election for Vice-President

15-003

It was moved by Brian Sharp and seconded by Todd Kolden to:

Establish Meeting Dates and Times

- set the regular School Board meetings on the 2nd and 4th Mondays of each month at 6:00 PM. All scheduled board meetings that fall on a Monday holiday will be held on Tuesday of the week for the regularly scheduled board meeting. Holidays that fall on board nights in 2014-2015 are October 13, 2014 (Native American/Columbus Day) and May 25, 2015 (Memorial Day). There will be no meeting on the 4th Monday of December 2014.

All voted "Aye."

15-004

It was moved by Todd Kolden and seconded by Duane Alm to appoint Tom Janish, Finance Director, to serve as School Board Clerk, Custodian of all District Funds including General (10), Capital Outlay (21), Special Education (22), Pension (24), Arena (25), Debt Service (31), Food Service (51), Other Enterprises (53), Health Insurance (57) and Trust and Agency (71), and Investment Officer for the District which includes investing District Funds to the greatest advantage to the District.

All voted "Aye".

Appoint Finance Director

15-005

It was moved by Brian Sharp and seconded by Duane Alm to establish trust and agency accounts and custodians for the accounts as follows:

- Dr. Jason Uttermark, Principal – Central High School
- Dr. Greg Aas, Principal – Holgate Middle School
- Kelly Northrup, Principal – Simmons Middle School
- Tom Janish, Finance Director – Aberdeen School District
- Penny Frost, Assistant Finance Director - Aberdeen School District.

All voted "Aye".

Approve Trust and Agency Accounts & Custodians

15-006

It was moved by Kevin Burckhard and seconded by Todd Kolden to designate U.S. Bank of South Dakota, Wells Fargo Bank, Dacotah Bank and Investment Centers of America, all of Aberdeen, Brown County, South Dakota as the official depositories for all school funds.

All voted "Aye".

Designation of Depositories for School Funds

15-007

It was moved by Brian Sharp and seconded by Duane Alm to:

- Authorize the Finance Director to electronically transfer funds for payroll and payroll benefits and debt service payments.
- Authorize the School Board President or School Board Vice-President to counter-sign all checks drawn for district bank accounts and signed by the Finance Director.
- Approve and participate in a joint powers agreement and declaration of trust for the South Dakota Public Funds Investment Trust, authorizing investments through the fixed

Electronic Transfer of Funds Counter-Sign Checks

South Dakota Public Funds Investment Trust

<p>rate account of the trust and authorizing the trust to designate and name depositories.</p> <ul style="list-style-type: none"> - Appoint the Finance Director to function as the official school district representative for all federal funds and authorize the Finance Director to affix his/her signature to appropriate documents and to receipt monies as they are directed to the district. - Authorize the District to obtain crime insurance coverage of \$50,000 on all employees of the District in lieu of a separate bond on the Finance Director. <p>All voted "Aye."</p>	<p>Official District Representative for Federally Funded Projects</p> <p>Crime Insurance Coverage</p>
<p>15-008</p> <p>It was moved by Brian Sharp and seconded by Duane Alm to appoint Mr. Rory King, Attorney at Law, to function as the School District's attorney for the 2014-2015 school year. Sharp, Olson, Alm, and Burckhard – voted yes. Kolden – voted no.</p>	<p>Appointment of School Attorney</p>
<p>15-009</p> <p>It was moved by Todd Kolden and seconded by Duane Alm to designate the <i>Aberdeen American News</i> as the official newspaper for all required legal notices published by the School Board.</p> <p>All voted "Aye."</p>	<p>Designation of Newspaper for Official Notices</p>
<p>15-010</p> <p>It was moved by Duane Alm and seconded by Todd Kolden to adopt the policies included in the online Policy Manual, as revised/reviewed, and that they be in force until the annual meeting of the Board in July 2015.</p> <p>All voted "Aye."</p>	<p>Adoption of Policy Manual</p>
<p>15-011</p> <p>It was moved by Brian Sharp and seconded by Todd Kolden to adopt all building Faculty and Student Handbooks (online).</p> <p>All voted "Aye."</p>	<p>Adoption of Building Faculty and Student Handbooks</p>
<p>15-012</p> <p>It was moved by Brian Sharp and seconded by Todd Kolden for this to serve as the Child Internet Protection Act (CIPA) hearing to comply with E-rate requirements to obtain federal funds for discounted telecommunications and internet services as outlined in District Policy EHB.</p> <p>All voted "Aye."</p>	<p>CIPA Hearing</p>
<p>15-013</p> <p>It was moved by Duane Alm and seconded by Kevin Burckhard to:</p> <ul style="list-style-type: none"> - Authorize by resolution, membership in the South Dakota High School Activities Association. 	<p>SDHSAA Membership</p>

- Authorize membership in the Associated School Board of South Dakota and pay membership dues in the amount of \$3,512.16.
- All voted "Aye."

ASBSD Membership

15-014

It was moved by Brian Sharp and seconded by Todd Kolden to appoint board members to the following committees:

Appointment of
Committee Members

- Hub Area Technical School Board: Olson, Sharp and Wirth - Members; Kolden - alternate
- Site Planning Board: Sharp - Member; Kolden - Alternate
- City-Wide PTA Representative: Burckhard
- Equalization Board Representative: Alm – Member; Kolden - Alternate
- Negotiations: Olson, Wirth, Sharp – Members; Alm – Alternate
- Insurance - Kolden
- Wellness Committee – Burckhard
- Joint Planning Committee: Kolden, Sharp and Alm

All voted "Aye".

15-015

It was moved by Todd Kolden and seconded by Kevin Burckhard to designate that Dr. Becky Guffin, Superintendent function as the following during the 2014-2015 school year:

Designation of:
Truancy Officer
Title IX Officer
Public Records
Officer

- Truancy Officer
- Title IX Officer
- Public Records Officer

All voted "Aye."

15-016

It was moved by Duane Alm and seconded by Brian Sharp to designate that Colleen Murley function as the Homeless Liaison during the 2014-2015 school year.

Designation of:
Homeless Liaison

All voted "Aye."

15-017

It was moved by Todd Kolden and seconded by Duane Alm to designate that Marion Hartung, Human Resources Director, function as the following during the 2014-2015 school year:

Designation of:
HIPAA Privacy
Officer and Age
Discrimination Act
Compliance Officer

- HIPAA Privacy Officer
- Age Discrimination Act Compliance Officer

All voted "Aye."

15-018

It was moved by Brian Sharp and seconded by Todd Kolden to designate Camille Kaul to function as the Rehabilitation Act Section 504 Compliance Officer for the 2014-2015 school year.

Designation of
Rehabilitation Act
Section 504
Compliance Officer

All voted "Aye."

15-019

Designation of:

It was moved by Todd Kolden and seconded by Duane Alm to designate that Robert Pitz, Operational Services Director, to function as the following during the 2014-2015 school year:

- American with Disabilities Act Compliance Officer
- Asbestos Compliance Officer

All voted "Aye."

American with Disabilities Act Compliance Officer and Asbestos Compliance Officer

15-020

It was moved by Brian Sharp and seconded by Todd Kolden to authorize the administration to pay vouchers requiring immediate payment subject to a \$1,000 limitation, to pay vouchers that have early payment discounts that the Board previously approved as a bid and to make weekly payments on credit card purchases (DGD-R).

All voted "Aye."

Authorization to Pay Vouchers

15-021

It was moved by Duane Alm and seconded by Brian Sharp as follows:

- establish School Board Members' salaries at \$65 for all regular and special meetings and the Board President's salary at \$75 for all meetings.
- the reauthorization of Policy BID (reimbursable meetings) that such meetings are to be designated at the Annual Meeting in July of each year as listed below:
 - South Dakota School Board Association Annual State Meetings
 - South Dakota School Board Association Informational Meetings
 - National or Regional Educational Meetings
 - Teacher Welcome During Teacher Orientation
 - Equalization Meetings
 - City/County Liaison
 - City Planning Commission Task Force
 - Employee Negotiations Meetings
 - Board President meet with Superintendent to prepare agenda
 - Liaison/Committee Work

All voted "Aye".

Establish School Board Salaries

15-022

It was moved by Duane Alm and seconded by Kevin Burckhard to authorize administration to prepare and make public the salaries of the School District employees as soon after the annual meeting as possible according to South Dakota State Law.

All voted "Aye."

Authorization to Publish Salaries

15-023

It was moved by Brian Sharp and seconded by Todd Kolden to approve the Asbestos Notification be published in the official

Authorization to publish Asbestos Notification

newspaper.
All voted "Aye."

15-024

Approval of Consent
Agenda

It was moved by Duane Alm and seconded by Todd Kolden to approve the consent agenda including the following:

- a. Approval of Financial Statement
- b. Approval of Bills
- c. Approval of Personnel
 1. Certified/Co-Curricular Resignation: The Superintendent recommends that the School Board approve the following certified/co-curricular resignations at the end of the 2013-14 school year.
 - a. Summer Jark, 5th Grade Teacher, May Overby Elementary School, and Varsity Assistant Girls' Soccer Coach
 - b. Brian Jark, Elementary Physical Education Teacher, Middle School Assistant Boys' Basketball Coach and 9th Grade Assistant Football Coach
 - c. Joshua Mach, Varsity Assistant Boys' Cross Country Coach
 2. Certified/Co-Curricular Approval: The Superintendent recommends that the School Board approve the following certified/co-curricular contracts for the 2014-15 school year subject to all requirements of South Dakota law and School District policy:
 - a. Megan Peterson, Kindergarten Teacher, O. M. Tiffany Elementary School
 - b. Joshua Mach, 9th Grade Assistant Football Coach
 - c. Matthew Osborne, Varsity Assistant Boys' Cross Country Coach
 - d. Kendra Hanley, Varsity Assistant Girls' Soccer Coach
- d. Approval of Ratifications and Authorizations
 1. OPEN ENROLLMENT APPLICATION:
 - a. Open Enrollment Application #2015-3 for one (1) child
 - b. Open Enrollment Application #2015-4 for one (1) child
 - c. Open Enrollment Application #2015-5 for one (1) child
 - d. Open Enrollment Application #2015-6 for one (1) child
 - e. Open Enrollment Application #2015-7 for one (1) child
 - f. Open Enrollment Application #2015-8 for one (1) child

All voted "Aye."

15-025

Approval of Agenda

It was moved by Brian Sharp and seconded by Todd Kolden to approve the agenda.

All voted "Aye."

Bob Pitz gave an update of the ATEC project.

ATEC Update

15-026

It was moved by Brian Sharp and seconded by Todd Kolden to approve the New Beginnings School Contract.
All voted "Aye."

Approve New
Beginnings School
Contract

15-027

It was moved by Brian Sharp and seconded by Todd Kolden to adjourn into executive session at 6:55 PM, pursuant to SDCL 1-25-2, as amended, to discuss the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee and consult with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.
All voted "Aye."

Adjournment into
Executive Session

President Brad Olson declared the Board out of executive session at 7:14 PM.

Adjournment out of
Executive Session

It was moved by Brian Sharp and seconded by Duane Alm to adjourn the meeting at 7:15 PM.
All voted "Aye".

Adjournment

Brad Olson

President

Tom Janish

Finance Director