

The regular meeting of the Aberdeen School Board was held Monday, July 22, 2013, at the Hub Area Technical School.

President Sharp called the meeting to order at 6:00 PM with the following members present: Mr. Mike Miller, Mr. Brian Sharp, Mr. Scott Wirth, Dr. Linda Burdette, Mr. Duane Alm and Mr. Bob Nikolas. Mr. Brad Olson was absent.

Call to Order

Mr. Mike Miller gave the Hub Area Technical School update. Parent Portal will be available this school year, the bids for the house supplies have been approved, along with the budget and handbooks. A purpose for the remaining Perkins funds will be found, the new phone bell systems have been installed.

HATS Update

The regular meeting was recessed at 6:02 PM.

Recess

Superintendent Harms called the Annual Meeting to order at 6:06 PM with the following Board Members present: Mr. Mike Miller, Mr. Brian Sharp, Mr. Scott Wirth, Mr. Todd Kolden, Mr. Duane Alm and Mr. Bob Nikolas. Mr. Brad Olson was absent.

Call to Order Annual Meeting

The oath of office was administered by Mr. Tom Janish, Director of Finance, to elected Board member Todd Kolden and reelected Board member Duane Alm.

Oath of Office

14-014

With Superintendent Harms presiding, nominations for President were entertained. It was moved by Alm that Mike Miller be nominated as President. It was moved by Nikolas and seconded by Sharp that nominations for President cease and cast a unanimous ballot for Mike Miller as President. All voted "Aye."

Nomination and Election for President

14-015

With President Miller presiding, nominations for Vice-President were entertained. It was moved by Alm that Bob Nikolas be nominated as Vice-President. It was moved by Sharp that Brad Olson be nominated as Vice-President. Tom Janish conducted a secret ballot with Mr. Brad Olson elected as Vice-President on a 4-2 vote.

Nomination and Election for Vice-President

14-016

It was moved by Sharp and seconded by Alm to:

- set the regular School Board meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month at 6:00 PM. All scheduled board meetings that fall on a Monday holiday will be held on Tuesday of the week for the regularly scheduled board meeting. Holidays that fall on board nights in 2013-2014 are October 14, 2013 (Native American/Columbus Day) and May 26, 2014 (Memorial Day). There will be no meeting on the 4<sup>th</sup> Monday of December 2013.

Establish Meeting Dates and Times

All voted "Aye."

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14-017

It was moved by Alm and seconded by Wirth to appoint Tom Janish, Director of Finance, to serve as Board of Education Clerk, Treasurer, and Investment Officer for the District. All voted "Aye".

Appoint Finance Director

14-018

It was moved by Nikolas and seconded by Alm to

- establish trust and agency accounts and custodians for the accounts as follows:  
Jason Uttermark, Club Funds – Central High School  
Dr. Greg Aas, Club Funds – Holgate Middle School  
Kelly Northrup, Club Funds – Simmons Middle School  
Tom Janish, Director of Finance – Aberdeen School District  
Penny Frost, Assistant Director of Finance - Aberdeen School District; and
- adopt the following resolution for the designation of the depositories for school funds,  
WHEREAS, the Aberdeen Public School System regularly handles financial transactions in a variety of funds, and;  
WHEREAS, the Board of Education desires to establish depositories for the management of these funds.  
THEREFORE BE IT RESOLVED that U.S. Bank of South Dakota, Wells-Fargo Bank, Dacotah Bank and Investment Centers of America, all of Aberdeen, Brown County, South Dakota are hereby designated as the official depositories for all school functions.

Approve Trust and Agency Accounts & Custodians

Adopt Resolution for the Designation of the Depositories for School Funds

All voted "Aye".

14-019

It was moved by Sharp and seconded by Nikolas to:

- approve the participation in a joint powers agreement and declaration of trust for the SD Public Funds Investment Trust, authorizing the trust to designate the name depositories.
- appoint the Director of Finance to function as the official District representative for all federally funded projects including Federal Impact Aid Grants, and authorize the Director of Finance to affix his/her signature to appropriate documents and to receipt monies as they are directed to the District.

SD Public Funds Investment Trust

Official District Rep for Federally Funded Projects

All voted "Aye".

14-020

It was moved by Alm and seconded by Wirth to appoint Mr. Rory King, Attorney at Law, to function as the School District's attorney for the 2013-2014 fiscal year. All voted "Aye."

Appointment of School Attorney

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14-021

It was moved by Alm and seconded by Nikolas to designate the *Aberdeen American News* as the official newspaper for all required legal notices published by the School Board.  
All voted "Aye."

Designation of  
Newspaper for  
Official Notices

14-022

It was moved by Sharp and seconded by Wirth to adopt the policies included in the Policy Manual (posted online), as revised/reviewed, and that they be in force until the annual meeting of the Board in July 2014 and to adopt all building Faculty and Student Handbooks (online).  
All voted "Aye."

Adoption of Policy  
Manual, Building  
Faculty and Student  
Handbooks

14-023

It was moved by Sharp and seconded by Alm to:

- adopt resolution to establish consolidated board of equalization pursuant to SDCL 10-11-66 to 10-11-77  
BE IT RESOLVED the Aberdeen School District 6-1, South Dakota that a consolidation Board of Equalization as authorized by SDCL 10-11-66 shall be established pursuant to the Resolution of the Governing Boards or Brown County, City of Aberdeen, and the Aberdeen School District 6-1. The consolidated Board or Equalization as created by this Resolution shall be authorized to exercise all powers contained in SDCL 10-11.  
BE IT FURTHER RESOLVED that three members from the Brown County Commission and one member of the Aberdeen City Council and one member of the Aberdeen School District 6-1 School Board shall constitute a consolidated Board of Equalization as provided by SDCL 10-11-66.  
BE IT FURTHER RESOLVED that the Aberdeen City Council, Brown County Commission and the Aberdeen School District 6-1 shall be responsible for the per diem and salary and mileage costs for their respective members that serve on the Consolidated Board of Equalization. Brown County Commission shall be responsible for the ordinary and customary expenses associated with the equalization of property including appeals to the State Board of Equalization. The financial responsibilities contained in this resolution shall remain unless either the Aberdeen City Council, Brown County Commission or the Aberdeen School District 6-1 shall request that they be modified prior to December 1<sup>st</sup> of each year.  
THIS RESOLUTION shall be binding upon the Aberdeen School District 6-1, Aberdeen, South Dakota upon each governing body adopting this Resolution according to law.

Consolidated Board  
of Equalization

All voted "Aye."

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14-024

It was moved by Nikolas and seconded by Wirth for this to serve as the Child Internet Protection Act (CIPA) hearing.  
All voted "Aye."

CIPA Hearing

14-025

It was moved by Alm and seconded by Kolden to authorize membership in the Associated School Boards of South Dakota in the amount of \$3,196.57.  
All voted "Aye."

Membership/  
ASBSD

14-026

It was moved by Wirth and seconded by Nikolas to not authorize membership in National School Boards Association in the amount of \$4,525.00.  
All voted "Aye".

Membership/NSBA

14-027

It was moved by Wirth and seconded by Alm to appoint board members to the following committees:

Appointment of  
Committee Members

- Hub Area Technical School Board: Olson, Miller and Sharp
- Site Planning Board: Olson - Member; Sharp - Alternate
- City-Wide PTA Representative: Todd Kolden
- Equalization Board Representative: Alm – Member; Alternate - Nikolas
- Negotiations: Olson, Wirth, Sharp – Members; Alm – Alternate
- Insurance: Nikolas
- Technology Task Force Representative: Sharp, Kolden
- Wellness Committee – Wirth – Member; Nikolas - Alternate
- Joint Planning Committee: Olson, Sharp and Nikolas

All voted "Aye".

14-028

It was moved by Alm and seconded by Sharp to designate that the following individuals function as the following during the 2013-2014 school year:

Designation of:  
Truancy Officer  
Title IX Officer

- Dr. Gary Harms, Superintendent, Truancy Officer
- Dr. Gary Harms, Superintendent, Title IX Officer

All voted "Aye."

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14-029

It was moved by Nikolas and seconded by Wirth to designate that the following individuals function as the following during the 2013-2014 school year:

- Dr. Becky Guffin, Homeless Liaison

All voted "Aye."

Designation of:  
Truancy Officer  
Homeless Liaison

14-030

It was moved by Wirth and seconded by Nikolas to designate that the following individuals function as the following during the 2013-2014 school year:

- Marion Hartung, Human Resources Director, HIPAA Privacy Officer

All voted "Aye."

Designation of:  
HIPAA Privacy  
Officer

14-031

It was moved by Alm and seconded by Wirth to designate that the following individuals function as the following during the 2013-2014 school year:

- Dr. Gary Harms, Superintendent, Public Records Officer

All voted "Aye."

Designation of:  
Public Records  
Officer

14-032

It was moved by Alm and seconded by Wirth to authorize the administration to pay vouchers requiring immediate payment subject to a \$1,000 limitation, to pay vouchers that have early payment discounts that the Board previously approved as a bid and to make weekly payments on credit card purchases (DGD-R).

All voted "Aye."

Authorization to Pay  
Vouchers

14-033

It was moved by Alm and seconded by Kolden as follows:

- to establish School Board Members' salaries at \$65 for all regular and special meetings and the Board President's salary at \$75 for all meetings.

All voted "Aye".

Establish School  
Board Salaries

14-034

It was moved by Wirth and seconded by Sharp to authorize administration to prepare and make public the salaries of the School District employees as soon after the annual meeting as possible according to South Dakota State Law.

All voted "Aye."

Authorization to  
Publish Salaries

14-035

It was moved by Sharp and seconded by Nikolas as follows:

Establish Meetings

- the reauthorization of Policy BID (reimbursable meetings) that such meetings are to be designated at the Annual Meeting in July of each year as listed below:
  - South Dakota School Board Association Annual State Meetings
  - South Dakota School Board Association Informational Meetings
  - National or Regional Educational Meetings
  - Teacher Welcome During Teacher Orientation
  - Equalization Meetings
  - City/County Liaison
  - City Planning Commission Task Force
  - Employee Negotiations Meetings
  - Board President meet with Superintendent to prepare agenda
  - Liaison/Committee Work

All voted "Aye."

14-036

It was moved by Sharp and seconded by Kolden to approve the consent agenda including the following:

Approval of Consent Agenda

- a. Approval of Bills
- b. Approval of Personnel
  - 1. Certified/Co-Curricular Contract: approve the following certified/co-curricular contract for the 2013-14 school year subject to all requirements of South Dakota law and School District policy:
    - a. Michelle Leonhardt – 1.0 FTE Social Studies at Simmons Middle School
    - b. Erin Fosher – 1.0 FTE Language Arts at Simmons Middle School
    - c. Allison Foster – add .5 FTE Elementary Student Senate at Simmons Elementary
- c. Approval of Ratifications and Authorizations
  - 1. Open Enrollment Application (approval of):
    - a. #2014-13 for one (1) child
    - b. #2014-14 for one (1) child

All voted "Aye."

14-037

It was moved by Alm and seconded by Nikolas to approve the agenda.

Approval of Agenda

All voted "Aye."

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14-038

Mr. Tom Janish, Director of Finance, conducted the 2013-2014 Budget Hearing. It was moved by Sharp and seconded by Kolden to approve the 2013-2014 Budget hearing. All voted "Aye".

Approval of 2013-14 Budget Hearing

A special meeting was scheduled for July 29, 2013 at 5:15 PM to review the Dakota Step Test scores.

Special Meeting

Dr. Gary Harms reported Kindergarten enrollment is currently at 343 for the 2013-14 school year.

Kindergarten Enrollment

14-039

It was moved by Alm and seconded by Sharp to adjourn the meeting at 7:18 PM. All voted "Aye".

Adjournment

Mike Miller

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President

Tom Janish

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Finance Director