

The regular meeting of the Aberdeen School Board was held Monday, July 9, 2012, at the Hub Area Technical School.

President Sharp called the meeting to order at 6:01 PM with the following members present: Mr. Mike Miller, Mr. Brad Olson, Mr. Brian Sharp, Mr. Scott Wirth, Dr. Linda Burdette, Mr. Duane Alm and Mr. Bob Nikolas.

Call to Order

13-001

It was moved by Burdette and seconded by Alm to approve the minutes of the June 11, 12 and 25, 2012, meetings.  
All voted "Aye."

Approval of Minutes

The regular meeting was recessed at 6:02 PM.

Recess

Superintendent Harms called the Annual Meeting to order at 6:02 PM with the following Board Members present: Mr. Mike Miller, Mr. Brad Olson, Mr. Brian Sharp, Mr. Scott Wirth, Dr. Linda Burdette, Mr. Duane Alm and Mr. Bob Nikolas.

Call to Order Annual Meeting

The oath of office was administered by Mr. Tom Janish, Director of Finance, to reelected Board members Brad Olson and Mike Miller.

Oath of Office

13-002

With Superintendent Harms presiding, nominations for President were entertained. It was moved by Nikolas that Brian Sharp be nominated as President. It was moved by Olson and seconded by Alm that nominations for President cease and cast a unanimous ballot for Brian Sharp as President.  
All voted "Aye."

Nomination and Election for President

13-003

With President Sharp presiding, nominations for Vice-President were entertained. It was moved by Alm that Linda Burdette be nominated as Vice-President. It was moved by Olson and seconded by Nikolas that nominations for Vice-President cease and cast a unanimous ballot for Linda Burdette as Vice-President.  
All voted "Aye."

Nomination and Election for Vice-President

13-004

It was moved by Olson and seconded by Burdette to:

- set the regular School Board meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month at 6:00 PM. All scheduled board meetings that fall on a Monday holiday will be held on Tuesday of the week for the regularly scheduled board meeting. Holidays that fall on board nights in 2012-2013 are October 8, 2012 (Native American Day/Columbus Day), April 8, 2013 (Easter Monday) and May 28, 2013 (Memorial Day). There will be no meeting on the 4<sup>th</sup> Monday of December 2012.

Establish Meeting Dates and Times

All voted "Aye."

13-005

It was moved by Miller and seconded by Burdette to appoint Tom Janish, Director of Finance, to serve as Board of Education Clerk, Treasurer, and Investment Officer for the District.

Appoint Finance Director

All voted "Aye".

13-006

It was moved by Alm and seconded by Miller to appoint Mrs. Penny Frost as Assistant Director of Finance.

Appoint Assistant Finance Director

All voted "Aye".

13-007

It was moved by Burdette and seconded by Nikolas to

- authorize the Director of Finance and Assistant Director of Finance to be bonded in the amount of \$100,000 with the premium for said bonds to be paid by the District.
- establish trust and agency accounts and custodians for the accounts as follows:  
Jason Uttermark, Club Funds – Central High School  
Dr. Greg Aas, Club Funds – Holgate Middle School  
Kelly Northrup, Club Funds – Simmons Middle School  
Tom Janish, Director of Finance – Aberdeen School District  
Penny Frost, Assistant Director of Finance - Aberdeen School District; and
- adopt the following resolution for the designation of the depositories for school funds,  
WHEREAS, the Aberdeen Public School System regularly handles financial transactions in a variety of funds, and;  
WHEREAS, the Board of Education desires to establish depositories for the management of these funds.  
THEREFORE BE IT RESOLVED that U.S. Bank of South Dakota, Wells-Fargo Bank, Dacotah Bank and Investment Centers of America, all of Aberdeen, Brown County, South Dakota are hereby designated as the official depositories for all school functions.

Appoint Directors to be Bonded

Approve Trust and Agency Accounts & Custodians

Adopt Resolution for the Designation of the Depositories for School Funds

All voted "Aye".

13-008

It was moved by Alm and seconded by Miller to:

- designate Wells-Fargo Bank as agent for the Aberdeen School District 6-1 Employee Benefit Trust, and authorize the Finance Director to negotiate said Agency Agreement.
- approve the participation in a joint powers agreement and declaration of trust for the SD Public Funds Investment Trust, authorizing the trust to designate the name depositories.
- appoint the Director of Finance to function as the official District representative for all federally funded projects including Federal Impact Aid Grants, and authorize the Director of Finance to affix his/her signature to appropriate documents and to receipt monies as they are directed to the District.

Employee Benefit Trust  
SD Public Funds Investment Trust  
Official District Rep for Federally Funded Projects

All voted "Aye".

13-009

It was moved by Olson and seconded by Alm to appoint Mr. Rory King, Attorney at Law, to function as the School District's attorney for the 2012-2013 fiscal year.

Appointment of School Attorney

All voted "Aye."

13-010

It was moved by Nikolas and seconded by Burdette to designate the **Aberdeen American News** as the official newspaper for all required legal notices published by the School Board.

Designation of Newspaper for Official Notices

All voted "Aye."

13-011

It was moved by Burdette and seconded by Nikolas to adopt the policies included in the Policy Manual (posted online), as revised/reviewed, and that they be in force until the annual meeting of the Board in July 2013 and to adopt all building Faculty and Student Handbooks (online).

Adoption of Policy Manual, Building Faculty and Student Handbooks

All voted "Aye."

13-012

It was moved by Alm and seconded by Miller to:

- adopt resolution to establish consolidated board of equalization pursuant to SDCL 10-11-66 to 10-11-77  
BE IT RESOLVED the Aberdeen School District 6-1, South Dakota that a consolidation Board of Equalization as authorized by SDCL 10-11-66 shall be established pursuant to the Resolution of the Governing Boards or Brown County, City of Aberdeen, and the Aberdeen School District 6-1. The consolidated Board or Equalization as created by this Resolution shall be authorized to exercise all powers contained in SDCL 10-11.

Consolidated Board of Equalization

BE IT FURTHER RESOLVED that three members from the Brown County Commission and one member of the Aberdeen City Council and one member of the Aberdeen School District 6-1 School Board shall constitute a consolidated Board of Equalization as provided by SDCL 10-11-66.

BE IT FURTHER RESOLVED that the Aberdeen City Council, Brown County Commission and the Aberdeen School District 6-1 shall be responsible for the per diem and salary and mileage costs for their respective members that serve on the Consolidated Board of Equalization. Brown County Commission shall be responsible for the ordinary and customary expenses associated with the equalization of property including appeals to the State Board of Equalization. The financial responsibilities contained in this resolution shall remain unless either the Aberdeen City Council, Brown County Commission or the Aberdeen School District 6-1 shall request that they be modified prior to December 1<sup>st</sup> of each year.

THIS RESOLUTION shall be binding upon the Aberdeen School District 6-1, Aberdeen, South Dakota upon each governing body adopting this Resolution according to law.

All voted "Aye."

13-013

It was moved by Olson and seconded by Burdette for this to serve as the Child Internet Protection Act (CIPA) hearing.  
All voted "Aye."

CIPA Hearing

13-014

It was moved by Miller and seconded by Olson to authorize membership in the South Dakota High School Activities Association.  
All voted "Aye."

SDHSAA  
Membership

13-015

It was moved by Alm and seconded by Burdette to authorize membership in the Associated School Boards of South Dakota in the amount of \$3,102.48.  
All voted "Aye."

Membership/  
ASBSD

13-016

It was moved by Wirth and seconded by Nikolas to not authorize membership in National School Boards Association in the amount of \$4,525.00.  
All voted "Aye".

Membership/NSBA

13-017

It was moved by Olson and seconded by Nikolas to appoint board members to the following committees:

- Hub Area Technical School Board: Olson, Miller and Sharp
- Site Planning Board: Olson - Member; Sharp - Alternate
- City-Wide PTA Representative: open
- Equalization Board Representative: Alm – Member; Alternate - Nikolas
- Negotiations: Burdette, Olson, Wirth – Members; Sharp - Alternate
- Insurance: Nikolas
- Technology Task Force Representative: Burdette
- Wellness Committee – Burdette – Member; Nikolas - Alternate
- Joint Planning Committee: Olson, Sharp and Nikolas

All voted “Aye”.

Appointment of  
Committee Members

13-018

It was moved by Alm and seconded by Miller to designate that the following individuals function as the following during the 2012-2013 school year:

- Dr. Gary Harms, Superintendent, Truancy Officer
- Dr. Gary Harms, Superintendent, Title IX Officer

All voted “Aye.”

Designation of:  
Truancy Officer  
Title IX Officer

13-019

It was moved by Burdette and seconded by Miller to designate that the following individuals function as the following during the 2012-2013 school year:

- Dr. Becky Guffin, Homeless Liaison

All voted “Aye.”

Designation of:  
Truancy Officer  
Homeless Liaison

13-020

It was moved by Alm and seconded by Wirth to designate that the following individuals function as the following during the 2012-2013 school year:

- Marion Hartung, Human Resources Director, HIPAA Privacy Officer

All voted “Aye.”

Designation of:  
HIPAA Privacy  
Officer

13-021

It was moved by Burdette and seconded by Nikolas to designate that the following individuals function as the following during the 2012-2013 school year:

- Dr. Gary Harms, Superintendent, Public Records Officer

All voted “Aye.”

Designation of:  
Public Records  
Officer

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13-022

It was moved by Olson and seconded by Nikolas to authorize the administration to pay vouchers requiring immediate payment subject to a \$1,000 limitation, to pay vouchers that have early payment discounts that the Board previously approved as a bid and to make weekly payments on credit card purchases (DGD-R).

Authorization to Pay Vouchers

All voted "Aye."

13-023

It was moved by Nikolas and seconded by Alm as follows:

- to establish School Board Members' salaries at \$65 for all regular and special meetings and the Board President's salary at \$75 for all meetings.

Establish School Board Salaries

All voted "Aye".

13-024

It was moved by Olson and seconded by Nikolas to authorize administration to prepare and make public the salaries of the School District employees as soon after the annual meeting as possible according to South Dakota State Law.

Authorization to Publish Salaries

All voted "Aye."

13-025

It was moved by Nikolas and seconded by Wirth to approve the consent agenda including the following:

Approval of Consent Agenda

- a. Approval of Financial Statements
- b. Approval of Bills
- c. Approval of Personnel
  - 1. Certified/Co-Curricular Resignations: The Superintendent recommends that the School Board approve the following certified/co-curricular teaching resignation.
    - a. Brad Andera – Math at Central High School, Head Boys Golf and Middle School Head Boys Track
    - b. Kurt Drube – Middle School Head Boys Golf
    - c. Steve Markley – Middle School Assistant Football
  - 2. Certified/Co-Curricular Contract: The Superintendent recommends that the School Board approve the following certified/co-curricular contract for the 2012-13 school year subject to all requirements of South Dakota law and School District policy:
    - a. Sadie Bossert – 1.0 FTE Kindergarten at Simmons Elementary
    - b. Jeromy Loken – 1.0 FTE 7<sup>th</sup> Grade Math at Simmons Middle School
    - c. Jessica Norman – Math Counts at Simmons Middle School
    - d. David Hagen – Middle School Head Boys Track
    - e. Kurt Drube – Varsity Head Boys Golf
    - f. Steve Markley – Middle School Head Boys Golf

All voted "Aye."

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13-026

It was moved by Alm and seconded by Nikolas to approve the agenda.

All voted "Aye."

Approval of Agenda

13-027

The second reading of the revision of Policy GBB was held. It was moved by Burdette and seconded by Wirth to approve the revision of Policy GBB.

All voted "Aye."

Approval of Revision of Policy GBB

13-028

The second reading of the revision of Policies IKF, IKF-R was held. It was moved by Alm and seconded by Olson to approve the revision of Policy IKF and IKF-R.

All voted "Aye".

Approval of Revision of Policies IKF and IKF-R

13-029

The second reading of the revision of Policy IIB was held. It was moved by Burdette and seconded by Nikolas to approve the revision of Policy IIB.

All voted "Aye".

Approval of Revision of Policies IIB

13-030

The second reading of the revision of Policy JICDA was held. It was moved by Olson and seconded by Alm to approve the revision of Policy JICDA.

All voted "Aye".

Approval of Revision of Policy JICDA

13-031

The second reading of Policy GBEB was held. It was moved by Burdette and seconded by Miller to approve Policy GBEB.

Miller, Olson, Burdette, Sharp, Wirth and Alm voted "Aye".

Nikolas voted "Nay".

Approval of Policy GBEB

13-032

The first reading of the revision of Policy IJNDB-R was held. It was moved by Burdette and seconded by Miller to approve the first reading of the revision of Policy IJNDB-R.

All voted "Aye".

Approval of First Reading of Revision of Policy IJNDB-R

13-032

The first reading of the revision of Policy JGA was held. It was moved by Wirth and seconded by Miller to approve the first reading of the revision of Policy JGA.

All voted "Aye".

Approval of First Reading of Revision of Policy JGA

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13-034

The first reading of the revision of GBEE was held. It was moved by Alm and seconded by Olson to approve the first reading of the revision of GBEE.

All voted "Aye".

Approval of First Reading of Revision of Policy GBEE

13-035

It was moved by Wirth and seconded by Olson to approve the 2012-13 Juvenile Detention Center agreement with Brown County.

All voted "Aye".

Approval of JDC Agreement

13-036

It was moved by Olson and seconded by Miller to adjourn into executive session at 6:34 PM pursuant to SDCL 1-25-2 to consult with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

All voted "Aye".

Adjournment Into Executive Session

President Sharp declared the Board out of executive session at 7:20PM.

Adjournment Out of Executive Session

13-037

It was moved by Wirth and seconded by Olson to adjourn the meeting at 7:20 PM.

All voted "Aye".

Adjournment

Brian Sharp \_\_\_\_\_  
President

Tom Janish \_\_\_\_\_  
Finance Director