

The regular meeting of the Aberdeen School Board was held Monday, July 11, 2011, at the Hub Area Technical School.

President Sharp called the meeting to order at 6:00 PM with the following members present: Mr. Mike Miller, Mr. Brad Olson, Mr. Brian Sharp, Mr. Scott Wirth, Dr. Linda Burdette, Mr. Duane Alm and Mr. Bob Nikolas.

Call to Order

The Board previously met at 5:15 PM at Simmons Elementary to view the progress of the addition.

Simmons El Tour

Superintendent Harms informed the Board Duane Alm has been named School Board Member of the Year by the Associated School Boards of South Dakota. Alm said he was honored and humbled. Congratulations Mr. Alm!

School Board  
Member of the Year

The School District has once again been awarded \$40,000 from the Great Plains Education Foundation. Tutoring and staff development will benefit from the money. Thank you!

Great Plains  
Education  
Foundation Grant

12-001

It was moved by Burdette and seconded by Olson to approve the minutes of the June 13 and 27, 2011, meetings.  
All voted "Aye."

Approval of Minutes

The regular meeting was recessed at 6:06 PM.

Recess

Superintendent Harms called the Annual Meeting to order at 6:06 PM with the following Board Members present: Mr. Mike Miller, Mr. Brad Olson, Mr. Brian Sharp, Mr. Scott Wirth, Dr. Linda Burdette, Mr. Duane Alm and Mr. Bob Nikolas.

Call to Order Annual  
Meeting

The oath of office was administered by Mr. Tom Janish, Director of Finance, to elected Board members Brian Sharp, Bob Nikolas and Scott Wirth.

Oath of Office

12-002

With Superintendent Harms presiding, nominations for President were entertained. It was moved by Alm and seconded by Nikolas that Brian Sharp be nominated as President and to cease nominations for President and cast a unanimous ballot for Brian Sharp as President.  
All voted "Aye."

Nomination and  
Election for  
President

12-003

With President Sharp presiding, nominations for Vice-President were entertained. It was moved by Alm and seconded by Alm that Linda Burdette be nominated as Vice-President and to cease nominations for Vice-President and cast a unanimous ballot for Linda Burdette as Vice-President.  
All voted "Aye."

Nomination and  
Election for Vice-  
President

12-004

It was moved by Wirth and seconded by Burdette to:

- set the regular School Board meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month at 6:00 PM. All scheduled Board meetings that fall on a Monday holiday (Easter Monday, April 9, 2012 and Memorial Day, May 28, 2012) will be held on Tuesday of the week for the regularly scheduled Board meeting. There will be no meeting on the 4<sup>th</sup> Monday of December 2011.

Establish Meeting Dates and Times

All voted "Aye."

12-005

It was moved by Wirth and seconded by Nikolas to:

- appoint Tom Janish, Director of Finance, to serve as Board of Education Clerk, Treasurer, and Investment Officer for the District;
- appoint Mrs. Penny Frost as Assistant Director of Finance; and
- authorize the Director of Finance and Assistant Director of Finance to be bonded in the amount of \$100,000 with the premium for said bonds to be paid by the District.
- Establish trust and agency accounts and custodians for the accounts as follows:  
Jason Uttermark, Club Funds – Central High School  
Dr. Greg Aas, Club Funds – Holgate Middle School  
Kelly Northrup, Club Funds – Simmons Middle School  
Tom Janish, Director of Finance – Aberdeen School District  
Penny Frost, Assistant Director of Finance - Aberdeen School District; and
- adopt the following resolution for the designation of the depositories for school funds,  
WHEREAS, the Aberdeen Public School System regularly handles financial transactions in a variety of funds, and;  
WHEREAS, the Board of Education desires to establish depositories for the management of these funds.  
THEREFORE BE IT RESOLVED that U.S. Bank of South Dakota, Wells-Fargo Bank, Dacotah Bank and Investment Centers of America, all of Aberdeen, Brown County, South Dakota are hereby designated as the official depositories for all school functions.

Appoint Finance and Assistant Finance Directors

Appoint Directors to be Bonded

Approve Trust and Agency Accounts & Custodians

Adopt Resolution for the Designation of the Depositories for School Funds

All voted "Aye".

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12-006

It was moved by Alm and seconded by Burdette to:

- designate Wells-Fargo Bank as agent for the Aberdeen School District 6-1 Employee Benefit Trust, and authorize the Finance Director to negotiate said Agency Agreement.
- approve the participation in a joint powers agreement and declaration of trust for the SD Public Funds Investment Trust, authorizing the trust to designate the name depositories.

All voted "Aye".

Employee Benefit Trust

SD Public Funds Investment Trust

12-007

It was moved by Burdette and seconded by Wirth to:

- appoint the Director of Finance to function as the official District representative for all federally funded projects including Federal Impact Aid Grants, and authorize the Director of Finance to affix his/her signature to appropriate documents and to receipt monies as they are directed to the District.

All voted "Aye."

Official District Rep for Federally Funded Projects

12-008

It was moved by Olson and seconded by Alm to appoint Mr. Rory King, Attorney at Law, to function as the School District's attorney for the 2011-2012 fiscal year.

All voted "Aye."

Appointment of School Attorney

12-009

It was moved by Wirth and seconded by Nikolas to designate the Aberdeen American News as the official newspaper for all required legal notices published by the School Board.

All voted "Aye."

Designation of Newspaper for Official Notices

12-010

It was moved by Olson and seconded by Burdette to adopt the policies included in the Policy Manual (posted online), as revised/reviewed, and that they be in force until the annual meeting of the Board in July 2012.

All voted "Aye."

Adoption of Policy Manual

12-011

It was moved by Alm and seconded by Burdette to adopt all building Faculty and Student Handbooks (online).

All voted "Aye".

Adoption of Building Faculty and Student Handbooks

12-012

It was moved by Burdette and seconded by Wirth to:

- adopt resolution to establish consolidated board of equalization pursuant to SDCL 10-11-66 to 10-11-77

Consolidated Board  
of Equalization

BE IT RESOLVED the Aberdeen School District 6-1, South Dakota that a consolidation Board of Equalization as authorized by SDCL 10-11-66 shall be established pursuant to the Resolution of the Governing Boards or Brown County, City of Aberdeen, and the Aberdeen School District 6-1. The consolidated Board or Equalization as created by this Resolution shall be authorized to exercise all powers contained in SDCL 10-11.

BE IT FURTHER RESOLVED that three members from the Brown County Commission and one member of the Aberdeen City Council and one member of the Aberdeen School District 6-1 School Board shall constitute a consolidated Board of Equalization as provided by SDCL 10-11-66.

BE IT FURTHER RESOLVED that the Aberdeen City Council, Brown County Commission and the Aberdeen School District 6-1 shall be responsible for the per diem and salary and mileage costs for their respective members that serve on the Consolidated Board of Equalization. Brown County Commission shall be responsible for the ordinary and customary expenses associated with the equalization of property including appeals to the State Board of Equalization. The financial responsibilities contained in this resolution shall remain unless either the Aberdeen City Council, Brown County Commission or the Aberdeen School District 6-1 shall request that they be modified prior to December 1<sup>st</sup> of each year.

THIS RESOLUTION shall be binding upon the Aberdeen School District 6-1, Aberdeen, South Dakota upon each governing body adopting this Resolution according to law.

All voted "Aye."

12-013

It was moved by Wirth and seconded by Alm for this to serve as the Child Internet Protection Act (CIPA) hearing.

All voted "Aye."

CIPA Hearing

12-014

It was moved by Miller and seconded by Olson to authorize membership in the South Dakota High School Activities Association.

All voted "Aye."

SDHSAA  
Membership

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12-015

It was moved by Burdette and seconded by Miller to authorize membership in the Associated School Boards of South Dakota in the amount of \$3,048.26.

All voted "Aye."

Membership/  
ASBSD

12-016

It was moved by Olson and seconded by Wirth to not authorize membership in National School Boards Association in the amount of \$4,525.00.

All voted "Aye".

Membership/NSBA

12-017

It was moved by Olson and seconded by Alm to not participate in the large school group for the 2011-2012 fiscal year.

All voted "Aye."

Membership/Large  
School Group

12-018

It was moved by Olson and seconded by Wirth to appoint board members to the following committees:

- Hub Area Technical School Board: Olson, Miller and Sharp
- Site Planning Board: Olson - Member; Alm - Alternate
- City-Wide PTA Representative: Wirth
- Equalization Board Representative: Alm – Member; Alternate - Nikolas
- Negotiations: Burdette, Olson, Wirth – Members; Sharp - Alternate
- Insurance: Nikolas
- Technology Task Force Representative: Burdette
- Wellness Committee – Burdette – Member; Nikolas - Alternate
- Joint Planning Committee: Olson, Sharp and Nikolas

All voted "Aye".

Appointment of  
Committee Members

12-019

It was moved by Burdette and seconded by Nikolas to designate that the following individuals function as the following during the 2011-2012 school year:

- Dr. Gary Harms, Superintendent, Truancy Officer
- Dr. Gary Harms, Superintendent, Title IX Officer
- Dr. Becky Guffin, Homeless Liaison
- Marion Hartung, Human Resources Director, HIPAA Privacy Officer
- Dr. Gary Harms, Public Records Officer

All voted "Aye."

Designation of:

Truancy Officer  
Title IX Officer  
Homeless Liaison  
HIPAA Privacy  
Officer  
Public Records  
Officer

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12-020

It was moved by Wirth and seconded by Olson to authorize the administration to pay vouchers requiring immediate payment subject to a \$1,000 limitation, to pay vouchers that have early payment discounts that the Board previously approved as a bid and to make weekly payments on credit card purchases (DGD-R).

Authorization to Pay Vouchers

All voted "Aye."

12-021

It was moved by Nikolas and seconded by Alm as follows:

Establish School Board Salaries

- to establish School Board Members' salaries at \$65 for all regular and special meetings and the Board President's salary at \$75 for all meetings.

All voted "Aye".

12-022

It was moved by Nikolas and seconded by Wirth as follows:

Establish Meetings

- the reauthorization of Policy BID (reimbursable meetings) that such meetings are to be designated at the Annual Meeting in July of each year as listed below:
  - South Dakota School Board Association Annual State Meetings
  - South Dakota School Board Association Informational Meetings
  - National or Regional Educational Meetings
  - Teacher Welcome During Teacher Orientation
  - Equalization Meetings
  - City/County Liaison
  - City Planning Commission Task Force
  - Employee Negotiations Meetings
  - Board President meet with Superintendent to prepare agenda
  - Liaison/Committee Work

All voted "Aye."

12-023

It was moved by Wirth and seconded by Nikolas to authorize administration to prepare and make public the salaries of the School District employees as soon after the annual meeting as possible according to South Dakota State Law.

Authorization to Publish Salaries

All voted "Aye."

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12-024

It was moved by Wirth and seconded by Miller to approve the consent agenda (with the addition/changes to bills) including the following:

- a. Approval of Financial Statements
- b. Approval of Bills

All voted "Aye."

Approval of Consent Agenda

12-025

It was moved by Alm and seconded by Burdette to approve the agenda.

All voted "Aye."

Approval of Agenda

12-026

The second reading of the revision of Policy JFCE-E was held. It was moved by Wirth and seconded by Nikolas to approve the revision of Policy JFCE-E.

All voted "Aye."

Approval of Revision of Policy JFCE-E

12-027

It was moved by Alm and seconded by Wirth to vote for Mike Ruth in the Runoff Election for Division III Representative Position.

All voted "Aye".

SDHSAA Runoff Election

Mr. Bob Pitz, Director of Operations, gave the Simmons Elementary Construction Update.

Construction Update

12-028

It was moved by Wirth and seconded by Miller to adjourn the meeting at 6:37 PM.

All voted "Aye."

Adjournment

Brian Sharp

\_\_\_\_\_  
President

Tom Janish

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Finance Director