

January 31, 2019

Dear Dr. Guffin, Mr. Beck, and Mrs. Cox,

Please accept this letter as my official resignation from my 7<sup>th</sup> grade Science teaching position at Holgate Middle School at the end of the 2018-2019 school year. My husband and I are very excited to be moving back to his hometown to begin taking over the family farm and ranch.

As much as I am looking forward to the next chapter in our lives, I am also saddened to be leaving behind the place I have called home for the past eight years. Many of Holgate's staff members have become family to me, and I cannot express how much I will miss the students whom I have had the pleasure of calling my own. I have learned so much from them.

If there is anything I can do to help make the transition go smoothly, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Emily Ham". The signature is written in black ink and is positioned above the printed name.

Emily Ham