

January 25, 2016

Dr. Becky Guffin  
District Service Center  
1224 3<sup>rd</sup> Street South  
Aberdeen, SD 57401

Dear Dr. Guffin:

I am giving written notification of my intent to retire at the end of the 2015-2016 school year. I would like to thank the Aberdeen School District for hiring me and being my employer for seven years. There are many wonderful people at Lincoln School and throughout the district that I have gotten a chance to know and work with. During my thirty-five years of teaching, I hope I have reached the children I have served and given them positive memories to look back upon while learning. The fact that both of my children reside out of state has played into my decision to retire at this time.

Sincerely,

A handwritten signature in cursive script that reads "Carol J. Hoistad". The signature is written in black ink and is positioned above the typed name.

Carol J. Hoistad  
Lincoln Kindergarten