

Dr. Becky Guffin
 Assistant Superintendent

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TO: Dr. Harms and Aberdeen School Board Members

FROM: Dr. Becky Guffin

DATE: October 17, 2012

RE: School Improvement Plan Approval

As part of the state accreditation process, each school has completed an exhaustive review of their data, determined strengths and challenges, and developed a school improvement plan based on their needs. The plans will be available for review on each school's website.

As a requirement for No Child Left Behind, all school improvement plans require school board approval. The plans have been peer reviewed by members of the district school improvement committee and by an outside school support team member assigned by the South Dakota Department of Education. These plans have met the criteria established by the Department of Education.

The timeline below indicates the school improvement activities for the 2012-13 school year.

July 26	Preliminary results identified by the DOE
August 13	DakotaSTEP test scores presented to the school board
Completed by August 17	Building data compiled and team members identified
August 17	Building data retreats held with all staff members
Completed by September 28	Building leadership teams meet to refine goals and strategies
Completed by September 28	Finalize requirements of building school improvement plans and submit to Assistant Superintendent
October 10	District school improvement meeting-conduct peer reviews of building plans
October 17	Building school improvement plan revisions due back to the Assistant Superintendent
October 22	School improvement plans submitted to school board for first reading
November 12	School improvement plans submitted to school board for final approval
Completed by January 31	Building leadership teams meet to review student progress and make necessary adjustments to school improvement plan
Completed by April 26	Building leadership teams meet to conduct annual assessment of school improvement plans and make adjustments as necessary