

Aberdeen School District Flex Learning Plan

Purpose of Flex Learning

Flex Learning days are intended to provide access to learning on days when there are school cancellations for extended periods of time. While these days cannot replace the face-to-face time students have with their teachers, it can provide continuous learning when school is not in session.

Flex Learning Communication

The Aberdeen School District will communicate with parents via School Messenger, e-mail, phone, and the District webpage at <https://aberdeen.k12.sd.us/>

Staff Communication

- The most efficient and quickest way to contact your child's teacher is through his or her school e-mail. However, if e-mail is not available please leave a detailed message at your school as follows:
 - Central High School 725-8101
 - Holgate Middle School 725-7701
 - Simmons Middle School 725-7901
 - CC Lee Elementary 725-7501
 - Lincoln Elementary 725-7201
 - May Overby Elementary 725-7301
 - Mike Miller Elementary 725-7801
 - OM Tiffany Elementary 725-7401
 - Simmons Elementary 725-7601
- Teachers, principals, and other professionals will be available via e-mail or phone from 8:00 a.m. to 3:00 p.m. Monday through Friday
- Staff will respond to calls and e-mails in a timely manner
- Staff directories are available under each school on the District webpage at <https://aberdeen.k12.sd.us/>

Delivery of Flex Learning

Teachers will provide access to Flex Learning materials through a combination of online resources and non-electronic materials such as textbooks, workbooks, journals, and projects to all students in grades K-12. If students do not have access to an electronic device or internet, the same objectives and academic outcomes will be met through non-electronic materials. Completed assignments may be placed in the homework dropbox located in each school's front foyer from 8:00 am-3:00 pm Monday through Friday or submitted electronically to your child's teacher. When dropping off completed work, ensure your child's name and teacher's name is clearly labeled. If special circumstances arise, please contact your child's teacher directly regarding work completion.

Flex Learning Expectations

The goal of Flex Learning is to continue to provide educational opportunities to K-12 students. All lessons and assignments will align to the South Dakota State content standards and meet current classroom expectations and learning objectives. Such standards and objects will be identified in the teachers' lesson plans.

Flex Learning Student Progress and Accountability

Teachers will evaluate progress on Flex Learning materials weekly, through daily assignments and completion of activities and projects. Teachers will provide timely feedback to students.

Elementary Flex Learning Plan Description

Elementary students, grades K-5, will participate in Flex Learning by completing choice boards. These choice boards will consist of lessons from all subject areas, time needed to complete each assignment, alignment to state standards, and additional resources. Once students have completed all the requirements on a choice board, parents will need to sign and return the choice board to verify completion of work. These choice boards will be sent home with your student and are also available on the District's webpage. Completed assignments may be placed in the homework dropbox located in each school's front foyer from 8:00 am-3:00 pm Monday through Friday or submitted electronically to your child's teacher. Please ensure student work is labeled correctly before dropping it off. Regular communication will be conducted via SeeSaw and/or e-mail.

Title I Services (Mike Miller, Simmons, May Overby, Lincoln, and OM Tiffany only)

All students are encouraged to read a book for a minimum of 15 minutes per day and record the minutes and book title on their reading log. Additional reading activities may be included. The Title I reading teacher will check student reading logs once school resumes.

Middle School Flex Learning Plan Description

Middle school students, grades 6-8, will participate in Flex Learning by completing differentiated assignments posted in Planbook. In addition, teachers may use Google Classroom to help facilitate communication. The assignments will consist of lessons based on the course expectations and state content standards. Each lesson plan will state the time needed to complete the assignment, alignment to state standards, and any additional resources. Completed assignments may be placed in the homework dropbox located in each school's front foyer from 8:00 am-3:00 pm Monday through Friday or submitted electronically to your child's teacher. Please ensure student work is labeled correctly before dropping it off. Regular communication will be conducted via phone, email, or Google Classroom.

High School Flex Learning Plan Description

High school students, grades 9-12, will participate in Flex Learning through completing differentiated assignments posted in Planbook. In addition, teachers may use Google Classroom to help facilitate communication. The assignments will consist of lessons based on the course expectations and standards. Each lesson plan will state the time needed to complete the work, alignment to state standards, and any additional resources. Completed assignments may be placed in the homework dropbox located in each school's front foyer from 8:00 am-3:00 pm Monday through Friday or submitted electronically to your child's teacher. Please ensure student work is labeled correctly before dropping it off. Regular communication will be conducted via phone, email, or Google Classroom.

Special Education Services for Elementary Students

Students enrolled in Pre-school through grade 5 who have an Individualized Education Plan, will participate in Flex Learning by completing activities on the choice boards listed for their grade level. These activities are differentiated to accommodate for all learners. Once students have completed all the requirements on a choice board, parents will sign the choice board to verify completion of work. Case managers and related service providers will contact parents to arrange for IEP direct service minutes. Any modifications to the IEP will be documented on a Prior Written Notice form and provided to the parents.

Special Education Services for Middle and High School Students

Students enrolled in grades 6-12 who have an Individualized Education Plan will participate in Flex Learning. These activities are differentiated to accommodate for all learners. Case managers and related service providers will contact parents to arrange for IEP direct service minutes. Any modifications to the IEP will be documented on a Prior Written Notice form and provided to the parents.

Due Process

The annual IEP meeting must be scheduled *on or before* the annual IEP meeting date. If the annual IEP meeting date falls on a Flex Learning day, the case manager will reschedule the meeting and document within the Prior Written Notice and IEP why the meeting date occurred after the annual IEP meeting date, in addition to, the attempts made to contact parents.

English as a Second Language (ESL)

Students who receive ESL services will participate in Flex Learning at their respective grade level. Case managers will communicate with parents to ensure continued ESL services are provided and Language Acquisition Plans (LAP) goals are met.