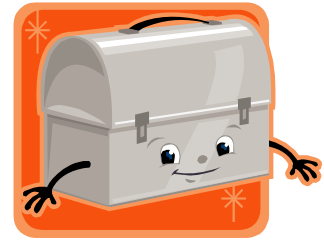


"LUNCHBOX" INFORMATION



- Each student has been assigned a four digit Lunchbox POS ID number.
- This four digit POS ID (Lunchbox ID #) number is to appear on **all** payment deposit slips. Deposit slips without a POS ID number may be delayed in processing.
- Students will enter their ID number onto a computer pad when they eat breakfast, lunch or buy extra items.
- With this system each student will bank money to their account and as the student goes through the line, the cost of the lunch (additional milk and/or main entree', etc.) will be subtracted from the account balance.
- One check payable to the Food Service Program for lunch money can be sent to the school. **Do not include any school fees or PTA borrowed meal money with the lunch payment.** The entire check will be deposited into the **student's account.** (Change will **not** be given to students.)
- This system is a prepayment program. This is NOT a credit system. Parents are asked to make a minimum deposit of **\$10.00 per child** in the student's account. Families receiving reduced price meals should deposit a minimum of \$6.00 per student. This will reduce the amount of time involved in keeping the accounts updated.
- Cash will be accepted in the lunch line **after** all non-cash sales have been processed. Cash-in-line payment is not recommended.
- Money should be sent or hand delivered to the designated place in your child's school along with the **completed information/deposit slip** before 9:00 a.m. to insure same day service. Copies can be made so you have deposit slips on hand to go with your check/cash. Students may pick up additional deposit slips in the principal's office.
- We accept cash, checks or online payments (see reverse side for instructions).
- **Due to Federal requirements, students will not be allowed to borrow from another account or use a sibling's account.**
- Students will be notified in the lunch line of low account balances. Students **may be refused a purchase based on a negative balance** of their account.
- Refunds will only be given under extenuating circumstances. A written request explaining the circumstances must be submitted.
- Any funds remaining in accounts at the end of the school year will be used the next school year. Feel free to contact Susan Nash at the district office at 725-7100 for more information.

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly. In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write *USDA, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410*, or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

Online LunchBox Service **mySchoolBucks.com**

We are pleased to offer an option to help make your life easier. **mySchoolBucks.com**[™] is an online system that will allow you to make deposits into your student's school meal accounts.

mySchoolBucks offers...

- ✓ **Safety** – Virtually eliminates worries about your child carrying money to school.
- ✓ **Convenience** – Make payments when it's convenient for you, 24 hours a day, 7 days a week!
- ✓ **Control** –
 - Receive low balance email reminders. (Set your own limits!)
 - Monitor your student's account balances online.
 - View your student's cafeteria purchases.
- ✓ **Efficiency** – Make payments for all your children in one easy step, even if they attend different schools in the district.
- ✓ **Flexibility** -
 - Make payments using your VISA[®], Master Card[®] or Discover[®] credit/debit card. There is a \$2.00 processing fee charged by mySchoolBucks for each total deposit. One total deposit may include multiple student accounts.
 - Option to have payments made automatically each month.
 - Receive deposit confirmations sent directly to your email account.

Please allow 24 hours for your deposit to reach the designated account. You can set your low balance settings to remind you when it's time to add more money.

Security is a priority at mySchoolBucks.com. Our system is secure and provides the highest level of protection for all of your information. All transactions use 128-bit encryption (similar to your bank transactions). Any information provided by you remains confidential. For more information, the Privacy Policy and Terms of Use can be found on the website.

Getting started is easy! Simply go to **www.mySchoolBucks.com** and register using the "Start Here" link on the right side of the page or go to our School District web page <http://www.aberdeen.k12.sd.us/> and select the mySchoolBucks account link in the features column. A confirmation email will be sent to the address you provide.....simply follow the link included in that email and your registration will be complete. Once you log in, you can add as many students as you'd like by entering each student's school, their name and date of birth.

mySchoolBucks.com allows you to check balances, review transaction history, and receive low balance alerts from the comfort of your home for no charge. You do not have to make online deposits to utilize these benefits. A small convenience fee may apply if you make payments to your child's account, but you will have the opportunity to review any fees (and cancel, if you choose) before you are charged. If you have any questions, you can email Support@myschoolbucks.com.

Thank you for your support and enjoy the convenience of mySchoolBucks!

Susan Nash
Aberdeen School District
Director of Food Services
(605) 725-7100