

Meeting Called By:
@6:30pm by Jen

In Attendance: Tracy Madsen, Katie Hansen, Chris Osborn, Jen Aman, Lisa Jorgenson, Kelly Ladner, Priscilla Nelson, Caitlin Schwan, Courtney Erickson, Becky Sangare, Jessica Hoffmann, Jill Malsam, Laura Edwards, and Lindsey Hanna

October 3, 2017 Minutes

President's Report (Jen)

- Donation Drive – held last week; have received \$2150 total (per Lisa). Group discussed ways to raise remaining funds needed: another week/during conferences, ask if people would like to add on/round up on a book fair purchase to donate to the PTA, \$1 pop/popcorn movie nights (pop donated by families, movie giveaway), hat or gum day, Qdoba coupon cards (cost \$1, sell for \$10, group makes \$9; usually get in quantities of 45-50). It was decided to have a table at the book fair to make another push; Jen will look into the Qdoba coupon cards (offer those at the checkout).
- Apparel – 152 pieces ordered (per Priscilla). All delivered; no problems. The idea to do another printing of L/S shirts or sweatshirts before Christmas/winter was brought up also as a way to raise money. There was feedback that the screen printing wasn't holding up well after washing.
- Volunteer info – The book fair and picture retakes are mostly covered. Liz will follow up to fill the remaining couple needed spots.
- We are still in need of a Yearbook coordinator. Jen set up the account recently.

Secretary's Report (Priscilla)

September 2017 minutes were distributed. MOTION: to approve minutes by Kelly, seconded by Jen. All in favor. MOTION CARRIED.

Treasurer's Report (Lisa)

Checking balance: \$8297.27

Savings balance: \$9022.50

Lisa discussed using the \$600 budgeted for the book fair and the profit from the Herbergers coupon books to supplement the budget (as last year). There was a \$142.94 profit from the apparel also. For comparison, at the end of last year, the donation total given was \$2710. Discussed dispersing per student funds to teachers – a portion or full now or later – the teachers agreed it would be just fine to wait till after conferences. Teachers will no longer have to save receipts for how the student support money is spent. Though the audit process, as long as the PTA notes in the minutes that the student support is gifted to the teachers for their classroom expenses and projects, receipts are no longer required to be saved.

Membership Report (Priscilla)

Total members are at 69 (20 new in September).

Principal's Report (Chris)

Chris distributed the Dollars for Scholars (DFS) ledger. The current balance is \$16,228.98. The cookie dough be held next week, Oct 11-18th; a letter will go home with students tomorrow. Funds raised will go towards the purchase of an outside sign. Chris discussed a new tutoring program targeting 60 students scoring a 3 or below on the The program, Edmentum, sets a path (with a pre-assessment) to get to goal around testing. The program can be used KG, but to start, the target group will be grades 3-5. He requested \$500 from DFS to use towards the purchase of (overall cost is \$2500). It could be a yearly expense. Priscilla motioned to approve the \$500 from DFS for the

purchase of the Edmentum. Lisa seconded. All in favor. MOTION carried. The Bowl-a-thon (the CCL team is the reigning champs) is coming up, as well as Junior Achievement this month.

Teacher's Report (Breanne, Courtney, and Lindsey)

A baked potato bar was suggested as the conference meal on the 19th. The board will coordinate the meal, and desserts will be requested from PTA members. "Teachers Pay Teachers" program was discussed as a possible idea to gift to teachers or use as the spring appreciation treat. Other schools have hung Christmas wreaths for each class with ornament "classroom wishes" at the winter program. These ideas will be shared with CCL families via facebook.

New Business

1. Box tops/receipts (Jill) – The fall contest theme will be "emojis," with the classroom that raises the most awarded a treat and extra PE time with Mrs. Hansen. It was brought to the board's attention that last year the 10% earned from both the contests was not awarded to the classrooms. This was an oversight - the process was started the fall of 2015 and was outlined on the flyer, just not carried through. Jill will get the amounts to Lisa to distribute.

2. Herberger's Coupon Book Sale (Priscilla) – once again, the PTA is participating in the Community Day Sale – we keep 100% of the money received through the sale of the coupon books. Each book is \$5 – staff are asked to sell 2-3 books and they will also be available at conferences and in the office for anyone to purchase. Last year we raised over \$600 through this program. We need to weekly track how many we sell – there is a tracker sheet on the whiteboard in the staff break room to tally sales. Any unsold books should be returned to Priscilla by the sale, which runs Nov 8-11th. Anyone interested in selling at the store – we can sign up for 2 hour blocks (10am-8pm) at any door any day of the week.

The next meeting will be November 7, 2017. Kelly motioned to adjourn. Priscilla seconded. Meeting adjourned at 7:32pm.

Respectfully submitted,

Priscilla Nelson, CC Lee PTA Secretary

Minutes approved: _____