

Meeting Called By:
@6:30pm by Jen

In Attendance: Tracy Madsen, Katie Hansen, Chris Osborn,
Jen Aman, Lisa Jorgenson, Caitlin Schwan, Becky Sangare,
Jessica Hoffmann, Kara Miller, Laura Isaak, Chandra
Johnson, Elizabeth Castro

November 7, 2017 Minutes

President's Report (Jen)

- The Qdoba fundraiser went over great! Jen purchased coupon sheets for \$50 and we sold all 50 at \$10 each for a total profit of \$450. We inquired about getting more but are only able to purchase 50 per quarter. We will look at doing this again in January.
- Jen set up a PTA table at conferences to get more members/more donations and spread the word about what the PTA does around school. We did have a few people sign up and a few donations come in, but otherwise it wasn't as successful as we had hoped. We will not set it up again for Spring conferences.
- Jen has agreed to work with Elizabeth Dockter on the yearbook. Our contract has been signed and Jen has been in contact with Lifetouch regarding the yearbook.

Vice President's Report (Liz)

- Liz has secured 9 volunteers, although she called over 70 people, to help with the cookie dough distribution. This will occur on Thursday, November 16th. Mr. Osborn doesn't have an exact time yet, but they will be at the school anytime between 10:00-2:00.
- The Kindergarten and 1st grades are having problems with their library and art volunteers showing up. Liz feels like our volunteers are just generally harder to secure this year than in previous years.

Secretary's Report (Priscilla)

- We sold 73 Herberger's coupon books which made \$365.00. The teachers said they prefer the Qdoba fundraiser over Herberger's, so we need to decide if we continue with Herberger's next year.
- October 2017 minutes were distributed. Mr. Osborn had one change as he did not use the \$500.00 from DFS to purchase the tutoring materials. He used extra from the cookie dough sales. MOTION: to approve minutes by Liz, seconded by Caitlin. All in favor. MOTION CARRIED.

Treasurer's Report (Lisa)

Checking balance: \$9, 743.09
Savings balance: \$9, 016.51

- Lisa will write and distribute the \$7.00/student support checks to each teacher either Wednesday or Thursday. The teachers can use these funds for anything in their classroom and no longer need to save their receipts. We had initially budgeted \$3,185.00 for 455 students but only need \$2, 835.00 for 405 students.
- Lisa said the book fair was successful, we made \$4,800.00, a little less than last year. She decided to take our profit as cash versus scholastic dollars. The fair was busy Thursday but not so much Friday. Maybe next year, we offer a teacher night on Wednesday so the teachers can shop and not be rushed. Our Spring BOGO Book fair will be on May 11th. We will need to decide the hours as no one shopped on Friday due to Fun in the Sun Day. Maybe we run the fair Wednesday and Thursday from 4:00-7:30. Lisa said while we don't make a lot at the BOGO book fair, it is nice to get books into the kids' hands for summer vacation.
- Lisa needs to transfer funds into our savings account due to an inactive account notice. She will leave 1 years working budget in the checking account. She talked about doing one more round for the donation drive during December that way if anyone needs a tax write off, they could donate. With the donation drive bringing in less each year, we may need to do a PTA fundraiser next year and hope we are able to earn several years' worth of the budget. This way, we

would only need to do a PTA fundraiser every 2-3 years. Other fundraising ideas....Wings and Rings does a 10% night, as does Culver's and Max & Erma's.

Membership Report (Priscilla)

Total members are at 74 (5 new in October).

Principal's Report (Chris)

- Chris distributed the Dollars for Scholars (DFS) ledger. The current balance is \$48,856.82. The cookie dough sales were fantastic. He deposited \$31,675.45 from the sales. He purchased the sign and it will be installed before the start of the 2018 school year. The staff participated in the JA bowling tournament again...and won...again, 3rd year in a row. Mr. Osborn would like to purchase 3 Wobble Stools for the 5th grade classrooms. Currently, both 1st grade and 5th grade have the same size stools. So, many of the 5th graders are sitting at eye level or lower at their desks. The size for the 5th grade would be 18 inches and 3 would be \$200.00. MOTION: to approve purchase by Lisa, seconded by Liz. All in favor. MOTION CARRIED. This year, the staff would like to do wishlists/wreaths instead of christmas gifts. Jen will make a wreath for each teacher and they will provide her with 10-15 classroom items they need/want. The teachers said they would also like giftcards to Wal-Mart and Hobby Lobby. We discussed where we can put these up at the Christmas concert and how to spread the word about these wreaths. One suggestion was to put a reminder in the program and parents can grab an item before the concert begins. Alissa Artz won the parking and front row seating at the Christmas Concert.

Teacher's Report (Laura, Chandra, and Kara)

- The 5th graders have been busy with fieldtrips. They heard the Dallas Brass at the Civic Arena, went to Richmond Lake, and next week will be going to Holgate to see a play. They are studying Native Americans, Chemical Reactions, and place values with large numbers. Mrs. Isaak is reading the sequel to the book "Wonder", which is at the movies now and the kids are loving it.

New Business

- Jen and Ashley decided they will not be doing a carnival again this year. While it did bring in a lot of money last year, there were a lot of unsupervised kids and it might be nice to change it up this year. Some suggestions were a movie night as we have a movie license and selling pop/popcorn for \$1.00 each. We also talked about a magician or the Watertown Zoo.

The next meeting will be January 9th, 2018. Meeting adjourned at 7:07pm.

Respectfully submitted,

Priscilla Nelson, CC Lee PTA Secretary

Minutes approved: _____